

MEETING OF THE COMMISSIONERS OF ELECTIONS  
IN THE CITY OF NEW YORK  
HELD ON TUESDAY, OCTOBER 22, 2019 AT 1:30 P.M.  
42 BROADWAY, 6<sup>th</sup> FLOOR, COMMISSIONERS' HEARING ROOM  
NEW YORK, NY 10004

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PRESENT:       President John Wm. Zaccone  
                  Secretary Patricia Anne Taylor

Commissioners Jose Araujo, Miguelina Camilo, John Flateau, Michael Michel, Tiffany Townsend, Simon Shamoun, Frederic M. Umane

Michael J. Ryan, Executive Director  
Dawn Sandow, Deputy Executive Director  
Pamela Perkins, Administrative Manager  
Georgea Kontzamanis, Operations Manager  
Raphael Savino, Deputy General Counsel  
Valerie Vazquez, Director, Communications and Public Affairs  
Steven Guglielmi, Director, Personnel  
Debra Leible, Coordinator, Election Day Operations  
Sherwin Suss, Agency Chief Contract Officer, Procurement  
Kenneth Moltner, Counsel to the Commissioners  
Steven B. Denkberg, Counsel to the Commissioners

GUEST:       Spenser Mestel, New Yorker  
                  Cortney Nathanson, PS 116  
                  Wendy Byrne, LWV  
                  Kate Doran, LWV  
                  Katharine Loving, NYC Campaign Finance Board  
                  Jan Combopiano, Brooklyn Voters Alliance  
                  Erica Cohen, BVA  
                  Julie Kerr, BVA  
                  Ceylan Brigham, PS 116  
                  Jarret Berg, Vote Early NY  
                  Brigid Bergin, WNYC  
                  Michael Reilly, PS 116

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President Zaccone called the meeting to order at 1:49 P.M.

Commissioner Araujo moved to adopt the minutes from the October 1, 2019 meeting. Commissioner Camilo seconded the motion, with Secretary Taylor and Commissioners Flateau and Michel abstaining. The motion was adopted.

Commissioner Flateau moved to adopt the minutes from the October 8, 2019 meeting. Commissioner Michel seconded the motion, with Commissioners Araujo and Townsend abstaining. The motion was adopted.

Mr. Ryan requested to add the Commissioners' Finance Committee Report to the agenda.

Mr. Ryan reported that preparation for Early Voting is in its final stages and provided the following updates:

- Equipment is in the process of being delivered to the poll sites and is scheduled to be finished by close of business on Thursday, October 24, 2019;

- Team Meetings are scheduled for each Early Voting site before the election event;
- Mr. Ryan and Ms. Vazquez conducted a press conference today focusing on public education for Early Voting. It included a demonstration of the Early Voting process in a poll site. The press conference was well attended by various media outlets. New York State Senators Michael Gianaris and Zellnor Myrie attended and were very complimentary of the Board's efforts;
- There will be further discussion about Early Voting after the election event.

Commissioner Araujo inquired if the Lease Agreements to the Early Voting poll sites have been returned to the Board. Mr. Savino reported that the private poll sites are in the process of being finalized.

Commissioner Araujo reported that the New York City Campaign Finance Board's (CFB) Voter Guide contains misinformation. He received various reports in Queens that some voters' Election Day poll site information was incorrect. Mr. Ryan clarified the following misinformation found in the CFB's Voter Guide:

- Voters citywide may have received incorrect Election Day poll site information in their CFB Guide. Mr. Ryan encouraged voters to look up their poll site using the Board's website [www.PollSiteLocator.com](http://www.PollSiteLocator.com);
- Concerning a statement on Page 6, Mr. Ryan clarified that only newly registered voters who failed to provide their last four (4) digits of their New York State Driver's License or Non-Driver I.D. will have to show I.D. to vote;
- Concerning a statement on Page 30, Mr. Ryan reported that only the last four (4) digits of a voter's Social Security # have to be provided to the Board if the last four (4) digits of the voter's New York State Driver's License or Non-Driver I.D. has not been provided.

Mr. Ryan reported that the Board is not involved with the CFB's Voter Guide. The Board creates and mails their own Voter Information Mailer to registered voters. Mr. Ryan encouraged all voters to visit the Board's website for Early Voting and Election Day poll site information, as well as sample ballots for candidates and the five (5) City Charter Revision Proposals. President Zaccone recognized Katherine Loving, Associate Counsel at the New York City Campaign Finance Board, who reported that the CFB printed their Voter Guide before changes were

made to the Board's poll site list due to their print deadline. Ms. Loving confirmed that the CFB will be mailing post cards to registered voters about the misinformation. Secretary Taylor commended the CFB's Voter Guide for providing voters helpful summaries of the five (5) New York City Charter Revision Ballot Proposals.

Ms. Leible presented the November 5, 2019 General Election Poll Worker Exceptions Report for the five (5) boroughs. She reported that each borough's Commissioners' Committee has previously approved their borough's Poll Worker Exceptions. Ms. Leible requested for full Board approval of the Poll Worker Exceptions Report citywide. Commissioner Flateau moved to adopt the November 5, 2019 General Election Poll Worker Exceptions Report for the five (5) boroughs. Commissioner Michel seconded the motion, which was unanimously adopted.

Ms. Vazquez reported on the Board's efforts for Early Voting poll sites for voters' experience during the election event. The information is as follows:

- Early Voting arrow signage stickers will be placed on the poll site's sidewalk to direct voters to the poll site entrance;

- Early Voting branded lawn signs will be placed around the poll site which will be translated into the designated languages required by law;
- Early Voting branded sandwich boards will be placed at the poll sites' entrances which will be translated into the designated languages required by law;
- "I Voted Early" stickers and bracelets will be given out to proactively engage voters;
- Board staff members who will be working in the Early Voting poll sites will wear Board branded lanyards to be easily identified by voters.

Mr. Suss reported on the Commissioners' Finance Committee Report on the proposed contract for a HPE 3PAR Computer Hard Drive Storage with all necessary services, support, and licensing. The storage request is to provide the Board with necessary storage space for all applications and databases maintained by MIS and to support the Board for the next five (5) years. The contract was competitively bid through the New York State OGS Umbrella Technology contract and the lowest bidder was Derive Technologies. Derive Technologies is a New York City certified Minority and Women Business-owned Enterprise (M/WBE). The contract cost is

\$369,539.00. President Zaccone reported that the Commissioners' Finance Committee met and recommended moving forward with Derive Technologies for the interim. There will be discussion about Cloud Storage in the future. Commissioner Umame moved for the full Board to adopt the Commissioners' Finance Committee Report to move forward with the Derive Technologies contract. Commissioner Flateau seconded the motion, which was unanimously adopted.

Commissioner Araujo inquired about the effectiveness of the Board's Early Voting public outreach/poll worker recruitment campaign ads. Ms. Vazquez reported that there were a total of 69,000 clicks on the Board's interactive digital banners and 8,127,000 views on the Board's website. Commissioner Townsend inquired about which section had the most traffic on the Board's newly designed website. Ms. Vazquez reported that she will provide that information at a future meeting.

President Zaccone recognized the following speakers for public comment:

1. Cortney Nathanson;
2. Michael Reilly;
3. Ceylan Brigham;

4. Jarret Berg;
5. Jan Combopiano; and
6. Katherine Loving.

Commissioner Araujo moved to convene Executive Session for personnel matters. Commissioner Michel seconded the motion, which was unanimously adopted.

Following Executive Session, the open public meeting resumed, and President Zaccone reported that action was taken on two (2) personnel matters which will be reported in the minutes.

The following personnel actions were unanimously adopted by the Board of Commissioners in Executive Session:

- I. Parnell Sena, an Administrative Assistant, was granted 91 hours of an Advance of Time. The grant will be effective October 16, 2019. Mr. Sena's agency start date is September 18, 2005;
- II. Shanette Brown, an Administrative Assistant, was granted 210 hours of an Advance of Time. The grant will be effective

October 21, 2019. Ms. Brown's agency start date is  
January 27, 2008.

The next stated meeting of the Commissioners is scheduled for  
Tuesday, November 12, 2019 at 1:30 P.M.

Commissioner Umane moved to adjourn the meeting. Secretary  
Taylor seconded the motion, which was unanimously adopted.