

MEETING OF THE COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, OCTOBER 1, 2019 AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President John Wm. Zaccone

Commissioners Jose Araujo, Miguelina Camilo, Tiffany Townsend, Simon Shamoun, Robert Siano, Frederic M. Umane

Michael J. Ryan, Executive Director
Dawn Sandow, Deputy Executive Director
Georgea Kontzamanis, Operations Manager
Pamela Perkins, Administrative Manager
Raphael Savino, Deputy General Counsel
Valerie Vazquez, Director, Communications and Public Affairs
Steven Guglielmi, Director, Personnel
Debra Leible, Coordinator, Election Day Operations
Kenneth Moltner, Counsel to the Commissioners

GUEST: Kate Doran, LWV
Patricia Nolan, BVA
Wendy Byrne, LWV
Katharine Loving, NYC CFB
Jarret Berg, VENY
Julie Kerr, BVA
Erica Cohan, BVA
Catherine S.
Alan Flacks, Member of NY County Democratic Committee

President Zaccone called the meeting to order at 1:30 P.M.

Mr. Ryan provided Early Voting updates. The information is as follows:

- Mr. Ryan reported that the Board's Early Voting mailer was mailed out last week to all registered voters. Detailed information on Early Voting is provided in the mailer as well as a detachable, bar coded, voter card. The voter card will aid in the check-in process with the Electronic Poll Books. Mr. Ryan noted that Ms. Vazquez worked with various good government groups on the design and it is consistent with the Board's branding;
- Mr. Ryan reported that the Board will commence Early Voting training soon. Executive Management, in consultation with the Chief Clerks and Deputy Chief Clerks, suggested implementing a \$100 bonus for those who attend the regular poll worker and Coordinator training classes, and is also applicable to Early Voting Inspectors, Coordinators and Affidavit Inspectors. Mr. Ryan confirmed that a training bonus is consistent with past practice. Commissioner Araujo moved to adopt the training bonuses as presented. Commissioner Camilo seconded the motion, which was unanimously adopted. Mr. Ryan clarified that Accessibility Clerks, Information Clerks, and Interpreters

are not being retrained as their duties and responsibilities have not changed whether they work at an Early Voting site or regular Election Day site;

- Mr. Ryan reported that he previously circulated an email to the Commissioners concerning KnowInk's Electronic Poll Pad issue in the City of Philadelphia. Last week, Mr. Ryan contacted Lisa Dealy, a Commissioner of Elections in Philadelphia, about the issue. Ms. Dealy informally stated that the issue was between KnowInk's Electronic Poll Pad and the Express Vote XL machine. Mr. Ryan noted that the Board is not using that system. The Board received further clarification from KnowInk that the City of Philadelphia's issue was their hardwiring. KnowInk confirmed that there will be no impact with the NYC Board's Electronic Poll Pad and Ballot On Demand (BOD) system;
- Mr. Ryan reported that Borough Office staff has started L & A (Logic and Accuracy) Testing of the ballots, BOD's, and Scanners for Early Voting. This is the first time the system will be used for an Election Day event, so this year the Board is centrally producing test ballots based on the ballot styles which will be included in the test deck mixed in with the pre-printed

Election Day ballots. This testing is to ensure that the Electronic Poll Pads are communicating with the BOD system and producing the proper ballot for the individual voter and the scanner reads it properly. In response to Commissioner Umame's inquiry, Mr. Ryan assured that the technology used has layers of cyber security by internal and external vendors;

- Mr. Ryan reported that Board staff has been utilizing the Cradlepoint devices at the Brooklyn Voting Machine Facility to supplement the Wi-Fi bandwidth and they have performed flawlessly;
- The pre-printed Election Day ballots have been printed and delivered for Bronx, Manhattan and Brooklyn. Queens and Staten Island will be completed by tomorrow. Staten Island had a wait issue due to litigation;
- Executive Management and staff met with KnowInk representatives last Friday to discuss the manufacturing issue with the cabinets for the BOD systems. The Board needs a total of 600 cabinets for Early Voting. Currently, there are 95 cabinets at the Board, 78 were shipped yesterday, 40 will ship on Thursday, and 78 will ship on Friday, which is a total of 291

cabinets. The Board anticipates receiving enough cabinets in time for Early Voting;

- The Early Voting Procedures Manual has been updated and produced;
- With the enhanced poll worker recruitment campaign, a total of 9,398 poll worker applications have been submitted to the Board for the period of July 1, 2019 – September 30, 2019.

Last year during the same period, a total of 5,545 poll worker applications were submitted.

Mr. Ryan reported that Ms. Vazquez will provide a full demonstration of the Board's newly designed website at the next meeting. Also, the Office of the General Counsel will provide an update on FOIL requirements concerning the disclosure of voters' email addresses and cell phone numbers that may be submitted on the Board's website.

Mr. Ryan reported that there was a change in legislation to move the date for Party Change eligibility to February 14th. Any voter who is currently in the system that has a Future Party Change, are effective immediately and will be reflected in the Electronic Poll Pads for this

General Election. The AVID voter registration system will be reprogrammed for the new Party Change date.

Commissioners Shamoun and Umane requested to discuss personnel and litigation matters in Executive Session.

Commissioner Shamoun moved to convene Executive Session for pending litigation and personnel matters. Commissioner Townsend seconded the motion, which was unanimously adopted.

Following Executive Session, the open public meeting resumed. President Zaccone reported that there was discussion on a pending litigation matter and action was taken on three (3) personnel matters which will be reported at a later date.

The next stated meeting of the Commissioners is scheduled for Tuesday, October 8, 2019 at 1:30 P.M.

President Zaccone moved to adjourn the meeting. Commissioner Umane seconded the motion, which was unanimously adopted.