

MEETING OF THE COMMISSIONERS OF ELECTIONS  
IN THE CITY OF NEW YORK  
HELD ON TUESDAY, AUGUST 27, 2019 AT 1:30 P.M.  
42 BROADWAY, 6<sup>th</sup> FLOOR, COMMISSIONERS' HEARING ROOM  
NEW YORK, NY 10004

---

PRESENT: President John Wm. Zaccone  
Secretary Patricia Anne Taylor

Commissioners Jose Araujo, Miguelina Camilo, John Flateau, Michael Michel, Simon Shamoun, Tiffany Townsend, Frederic M. Umane

Michael J. Ryan, Executive Director  
Dawn Sandow, Deputy Executive Director  
Pamela Perkins, Administrative Manager  
Georgea Kontzamanis, Operations Manager  
Steven H. Richman, General Counsel  
Raphael Savino, Deputy General Counsel  
Valerie Vazquez, Director, Communications & Public Affairs  
Steven Guglielmi, Director, Personnel  
Kenneth Moltner, Counsel to the Commissioners  
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Meryl Brodsky  
Kate Doran, LWV  
Nicole Miglione, NYC Mayor's Office  
Wendy Byrne, LWV NYC  
Bonnie Nelson, BVA  
Pat Nolan, BVA  
Jan Combopiano, Brooklyn Voters Alliance  
Jarret Berg, Vote Early NY  
Alan Flacks, Member of NY County Democratic Committee

---

President Zaccone called the meeting to order at 1:48 P.M.

President Zaccone recommended moving Executive Session to Item #2 on the agenda. There was consent among the Commissioners to move Executive Session to Item #2.

Commissioner Araujo moved to adopt the August 20, 2019 minutes. Commissioner Flateau seconded the motion, which was unanimously adopted.

Commissioner Araujo moved to convene an Executive Session for litigation and personnel matters. Commissioner Michel seconded the motion, which was unanimously adopted.

Following Executive Session, the open public meeting resumed.

Mr. Ryan provided Early Voting updates. The information is as follows:

- The Chief Clerks and Deputy Chief Clerks daily working group are in the process of finalizing poll worker training materials for Early Voting and the Ballot on Demand (BOD) system;
- The Board will start receiving BOD deliveries this week;

- To date, a total of 12,034 out of 21,375 poll workers have been trained on Basic Poll Worker Training for the General Election;
- Early Voting poll workers will receive separate Early Voting training;
- The poll worker training video has been updated to include the Electronic Poll Book;
- A total of 3,111 poll worker applications have been submitted to the Board through ElectionDayWorker.com for the period of 7/21/19 – 8/27/19. Last year during the same time period, a total of 1,282 poll worker applications were submitted – a 200% increase this year.

Mr. Ryan requested to add the Commissioners' Finance Committee Report to the agenda. Mr. Suss reported that the Commissioners' Finance Committee unanimously recommended approving the following contracts:

- First Class Car Service contract for Early Voting car service – This contract will provide cars for transporting personnel, supplies and monitoring teams during the Early Voting period. It was competitively bid out and First Class Car Service was the lowest bidder. First Class currently has the Election Day car service contract. The term is for three (3) years with a not to

exceed amount of \$750,000. This contract is needed to supplement the current Election Day car service. Based on the recommendation, Commissioner Umame moved for the full Board to adopt the Commissioners' Finance Committee's Report to approve the First Class Service Contract. Commissioner Flateau seconded the motion, which was unanimously adopted;

- Evergreen contract for Early Voting ballot bags – Mr. Ryan provided a demonstration of a sample ballot bag for the Commissioners' review and consideration. It is a collapsible bag that contains a lockable seal which fits inside the Scanner cabinet instead of the blue ballot bin liner. An I.D. card will be placed in the bag's front pocket for each Scanner. This bag is purchased through a DCAS requirements contract. The unit price for each bag is \$105. The total cost of the bags is \$632,730 which is a quote for 6,000 bags. The amount of bags was determined by calculating 57 Early Voting sites, 10 Scanners per site, and nine (9) days of Early Voting – 5,130 bags plus spare bags. Mr. Suss is currently negotiating the price for the bags. Based on the recommendation, Commissioner Umame moved for the full Board to adopt the

Commissioners' Finance Committee's Report for staff to move forward with the Evergreen contract. Commissioner Flateau seconded the motion, which was unanimously adopted;

- NYC DOITT – DOITT is requesting a transfer from the Board's budget in the sum of \$134,038. It will cover a maintenance program for all of the phone handsets, phone equipment and phone systems at all Board facilities. The current system is outdated. The Board's MIS Department is currently working with DOITT to design and implement a new phone system for the agency. Based on the recommendation, Commissioner Umame moved for the full Board to adopt the Commissioners' Finance Committee's Report authorizing the modification of the DOITT contract. The motion was seconded, and unanimously adopted.

President Zaccone moved to postpone the Commissioners' consideration of the Applications of Edwina Frances Martin, Robert Helbock, and Shachar Shawn Malachovsky relating to how their names should appear on the November 5, 2019 General Election ballot until the Hearings on Objections to Certificates of Nomination/Substitution for Judge of the Civil Court for the 1<sup>st</sup> Municipal Court District in Richmond

County are conducted on Friday, August 30, 2019 at 11:00 A.M. Secretary Taylor seconded the motion, which was unanimously adopted.

Mr. Ryan reported on Executive Session matters. Litigation was discussed and no formal action was taken. The following personnel actions were taken in Executive Session:

- I. The Commissioners unanimously authorized the hiring of 144 additional Board employees to accommodate Early Voting, effective September 1, 2019 to identify and fill the vacancies;
- II. Darshane Lopez, a Financial Clerk, was unanimously granted 91 hours of an Advance of Time, effective August 19, 2019. Ms. Lopez's agency start date is August 7, 2011.

Mr. Ryan reported that the Early Voting hours have been revisited by the Commissioners. The recommended hours for Tuesday, October 29, 2019 is 7:00 A.M. – 8:00 P.M. and Thursday, October 31, 2019 is 9:00 A.M. – 5:00 P.M. Early Voting on Tuesday, October 29<sup>th</sup> will be a late night to accommodate the Halloween holiday on Thursday, October 31<sup>st</sup>. President Zaccone moved to adopt the proposed Early Voting hours for October 29<sup>th</sup> and October 31<sup>st</sup> as presented. Secretary Taylor seconded the motion, with Commissioner Araujo opposing. The

motion was adopted. President Zaccone noted that Commissioner Shamoun had to leave the meeting and did not vote on this matter. The Early Voting schedule will be updated on the Board's website and public education materials.

Mr. Ryan reported that two (2) additional Early Voting sites have been added in the borough of Manhattan as an ongoing effort to access and evaluate the Early Voting process. There are a total of nine (9) Early Voting sites in Manhattan to date. After staff finalizes these additional sites, further updates will be provided.

President Zaccone recognized the following speakers for public comment:

1. Alan Flacks; and
2. Meryl Brodsky.

The next stated meeting of the Commissioners will be held on Tuesday, September 10, 2019 at 1:30 P.M.

Commissioner Umame moved to adjourn the meeting. The motion was seconded, and unanimously adopted.