

MEETING OF THE COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, FEBRUARY 5, 2019 AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS HEARING ROOM
NEW YORK, NY 10004

PRESENT: President John Wm. Zaccone
 Secretary Maria R. Guastella

Commissioners Jose Araujo, John Flateau, Simon Shamoun,
Alan Schulkin, Robert Siano, Frederic M. Umane

Michael J. Ryan, Executive Director
Dawn Sandow, Deputy Executive Director
Pamela Perkins, Administrative Manager
Georgea Kontzamanis, Operations Manager
Steven H. Richman, General Counsel
Raphael Savino, Deputy General Counsel
Travis Grodin, Contract Attorney, Office of the General Counsel
Michael Bryant, Contract Attorney, Office of the General Counsel
Valerie Vazquez, Director, Communications & Public Affairs
Steven Guglielmi, Director, Personnel
Debra Leible, Coordinator, Election Day Operations
Kenneth Moltner, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Kate Doran, LWV
 Wendy Byrne, NYC LWV
 Katharine Loving, NYC CFB
 Kati Garrity, NYC CFB

President Zaccone called the meeting to order at 1:40 P.M.

Commissioner Araujo moved to adopt the minutes for the January 29, 2019 meeting. Commissioner Flateau seconded the motion, with Commissioners Schulkin and Umane abstaining. The motion was not adopted. President Zaccone tabled the minutes for one (1) week.

Commissioner Araujo moved to convene an Executive Session for litigation and personnel matters. Commissioner Umane seconded the motion, which was unanimously adopted.

Following Executive Session, the open public meeting resumed.

Mr. Ryan reported on the amount of ballots to order for the citywide February 26, 2019 Special Election. Executive Management recommended ordering 100% for the registered voters and 25 per Election District (ED) for Affidavit ballots. Commissioner Araujo moved to adopt Executive Management's recommendation. Commissioner Flateau seconded the motion, which was unanimously adopted.

Ms. Leible presented the Poll Worker Exception Report for the citywide February 26, 2019 Special Election. Copies of the Report were

distributed to the Commissioners for review. Ms. Leible reported that the Borough Commissioners' Committees have previously reviewed and approved their respective borough's report. Mr. Ryan requested ratification of the Poll Worker Exception Report by the full Board. President Zaccone moved to ratify the approval of the Poll Worker Exception Report for all boroughs for the February 26, 2019 Special Election. Commissioner Flateau seconded the motion, which was unanimously adopted.

President Zaccone noted that Secretary Guastella joined the meeting.

President Zaccone recognized Kate Doran, a representative of the League of Women Voters, who recommended for the Board to hold a public forum concerning Early Voting.

Mr. Ryan reported that the Poll Worker Notice to Work has been redesigned. The "Vote NYC" logo has been added to incorporate the Board's branding. In addition, there is a new poll worker telephone check-in system; the number will be added to the Notice with instructions. The new telephone check-in system supplements the online check-in system. These features will allow the Borough Offices to get advance

information for potential no show rates, and the ability to pre-assign poll worker stand-by pools. The updated Notice to Work will be reported on in more detail at the next meeting.

With Secretary Guastella present, Commissioner Siano requested to vote on the minutes for the January 29, 2019 meeting. Commissioner Siano moved to adopt the minutes for the January 29, 2019 meeting. Commissioner Flateau seconded the motion, with Commissioners Umame and Schulkin abstaining. The motion was adopted.

The following actions were taken in Executive Session:

- I. The Commissioners' Executive Committee took action on a personnel matter which will be reported on after the employee is notified;
- II. By unanimous decision of the Board of Commissioners, Lawrence Capici, an Administrative Associate, was granted 210 hours Advance of Time. This grant is effective February, 8, 2019.

The following actions were taken by unanimous decision of the Board of Commissioners at the January 29, 2019 Commissioners' Meeting's Executive Session:

- I. Patrice Holden, an Administrative Assistant, was granted 49 hours of Advance of Time. This grant is retroactive to January 24, 2019;
- II. Shanette Brown, an Administrative Assistant, was granted 210 hours Advance of Time. This grant is effective February 19, 2019;
- III. Marcos A. Sierra was terminated upon the recommendation of the Commissioners' Hearing Committee, effective January 29, 2019;
- IV. Authorization to promote Xuhui Li, effective February 3, 2019, to Programmer Analyst in the Tablet Unit at a starting salary of \$65,000.00;
- V. Authorization to promote Guy Ognibene, effective February 3, 2019, to Senior Programmer in the MIS Department at a starting salary of \$65,197.00;

VI. Authorization to hire Brian Keegan, effective February 3, 2019, as a Senior Programmer in the MIS Department at a starting salary of \$62,092.00.

Commissioner Siano moved to adjourn the meeting. President Zaccone seconded the motion, which was unanimously adopted.

The next stated meeting of the Commissioners will be held on Tuesday, February 12, 2019 at 1:30 P.M.