

THE MEETING OF THE
COMMISSIONERS OF ELECTIONS
HELD ON TUESDAY, JANUARY 17, 2012
AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President Maria R. Guastella
 Secretary Frederic M. Umane

Commissioners Araujo, Barrera, Polanco, Soumas, Sipp, Stupp

Dawn Sandow, Deputy Executive Director
Pamela Perkins, Administrative Manager
John Ward, Finance Officer
Valerie Vazquez, Director, Communications and Public Affairs
Raphael Savino, Director, Campaign Finance Reporting Enforcement
Steven Ferguson, Director, MIS
Thomas Sattie, Ballot Management Unit, Coordinator
Beth Fossella, Coordinator, Voter Registration
Giacomo Kmet, Temporary Attorney, OGC
Joel Bermejo, Temporary Attorney, OGC
Charles S. Webb, III, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Kate Doran, LWV
 Marjorie Shea, Women's City Club
 Jerome Koenig
 Chi-Ser Tran, AALDEF
 Stella Ma, AALDEF
 Liz Brown, for Council Member Brewer
 Alex Camarda, Citizens Union
 Stewart Armstrong, CFB
 A.B. Britton
 Alan Flacks, Member of NY Democratic County Committee

President Guastella called the meeting to order at 1:40 P.M.

President Guastella recognized Jerry Koenig, a member of the public, who requested to speak about Election Districts in Special Elections at the end of the agenda.

Commissioner Barrera moved to adopt the minutes of the January 10, 2012 minutes. Commissioner Polanco seconded the motion, which was unanimously adopted.

Mr. Sattie reported on the ballot quantity for the March 20, 2012 Special Elections in the 27th Senatorial District in Kings County. A copy of his memorandum is in the agenda. Mr. Sattie reported that the Ballot Management Unit reviewed both the results and total registered voters in the Special Election held in the 13th Senatorial District on March 16, 2010. Staff found that some Elections Districts (EDs) within the 13th Senatorial District had a higher turnout so they determined that the following will be needed for the Special Election in the 27th Senatorial District:

- Election Day Ballots: Order for 75% of registered voters in the 27th Senate District, plus 50 ballots per ED as backups;

- Military Ballots: Order by matching the number of Military voters in the 27th Senate District, plus 50 ballots total in case of spoilage;
- Absentee Ballots: Order 2,000 total (500 English/Spanish and 1,500 English/Spanish/Chinese since approximately 75% of the district requires Chinese translations);
- Affidavit Ballots: Order 25 ballots per Election District.

Commissioner Polanco inquired if Mr. Sattie discussed this matter with the Brooklyn Commissioners, who are not present at the meeting. Mr. Sattie replied no. Ms. Sandow noted that she and Mr. Richman discussed this item with the Brooklyn Chief and Deputy Clerks last Friday who said they would relay the discussion to Commissioners Dent and Schacher. Secretary Umane moved to table this item for one (1) week to allow Mr. Sattie time to consult with the Brooklyn Commissioners. Commissioner Polanco seconded the motion, which was unanimously adopted. Secretary Umane suggested ordering per 65% of registered voters rather than 75% because there will likely be a low voter turnout. Commissioner Soumas asked Ms. Sandow to reach out to the Brooklyn Commissioners. He requested to have some written indication of the

Brooklyn Commissioners' wishes in case Commissioner Dent is not present at the next meeting.

Ms. Fossella presented the draft Registration and Voting Guide. A copy of the draft guide was distributed to the Commissioners. Ms. Fossella stated that the Registration and Voting Guide is used for Poll Worker training and public education outreach. She noted that it is posted on the Board's website and is available in the four (4) covered languages. Secretary Umame requested for the following corrections to be made:

- Page #1 – Add a third bar, have the ampersand by itself in the middle, and to insert the word “voting” below it;
- Page #3 – The bullet point, fourth from the bottom, change wording to “permitted Absentee Ballot” because only certain people are allowed to vote by Absentee Ballot;
- Page #4 – In the Phone Bank and Internet sections indicate that, “Additional languages may change as a result of the 2010 Census.”
- Page #8 – Fix the typographical error in the Absentee Voting section which is in the second bullet point's sentence.

Commissioner Sipp moved to adopt the Registration and Voter Guide, subject to Secretary Umane's changes. Commissioner Barrera seconded the motion, which was unanimously adopted.

Mr. Ward presented the Vacancy Report dated January 17, 2012. A copy of the report is in the agenda.

President Guastella recognized Jerry Koenig, a member of the public, who asked if the Draft Rules will be available before the meeting, according to Chapter 603 of the Laws of 2011. Secretary Umane stated that the item will be discussed in public session so it will be made available for the public and will be posted on the Board's website.

President Guastella noted that Commissioner Araujo joined the meeting.

President Guastella recognized Marjorie Shea, a representative of Women's City Club, who inquired about last week's tabled agenda item concerning the deployment of Election Day voting equipment.

President Guastella moved to convene an Executive Session to discuss personnel matters. Commissioner Barrera seconded the motion, which was unanimously adopted.

Following the Executive Session, the open public meeting resumed and President Guastella reported that no action was taken in Executive Session.

President Guastella moved to adjourn the meeting. Secretary Umane seconded the motion, which was unanimously adopted.

The next stated meeting of the Commissioners is scheduled for Tuesday, January 24, 2012 at 1:30 P.M.