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## BOARD OF ELECTIONS

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RECORDS UNIT

COMMISSIONERS

# **NOTICE TO ALL CANDIDATES**

May 6, 2020

TO: All Persons who are Candidates in the June 23, 2020 Primary Election:

Pursuant to the applicable provisions of the Election Law of the State of New York, the Rules and Regulations of the New York State Board of Elections and the Rules, Regulations, Policies, and Procedures adopted by the Commissioners of Elections in the City of New York, please take notice of the following information for the **June 23, 2020 Primary Election**.

All activities relating to any type of Absentee, Military, Special, Federal or Affidavit Ballots will be conducted at each Borough Office of the Board of Elections (locations of which are set forth in Schedule A), except as noted herein.

All activities relating to the Poll Site Voting System will be conducted at each Borough Voting Machine Facility of the Board of Elections (locations of which are set forth in Schedule B), except as noted herein.

## **1. Inspection of Poll Site Voting Systems & Paper Ballots**

Pursuant to the provisions of Section 7-128(2) of the NYS Election Law, you or your representative/watcher designated in writing may inspect the paper ballots to be used in the Election, including on Election Day and during Early Voting:

**Friday, May 15, 2020 from 10:00 AM to 3:00 PM**

This inspection will take place at the Executive Office located at 42 Broadway, 7<sup>th</sup> floor in the Candidate Records Unit.

## **2. Audio Version of the Ballot**

The Board of Elections in the City of New York will be placing Ballot Marking Devices (BMDs) for use by voters, including those with disabilities, in each of the poll sites including early voting sites for the June 23, 2020 Primary Election.

A BMD marks a ballot which is scanned, or marks a BMD affidavit ballot which is verified, secured, and tallied at a later date.

Voters using the BMDs may choose an audio version of the ballot. Candidate names in English and transliteration of candidate names in Chinese, Korean and Bengali will be made by Board of Elections staff in identified poll sites under the Voting Rights Act of 1965, as amended.

As a candidate, you or your representative designated in writing, have the opportunity to review this recording of your name and either approve it, or immediately request an alternate version. This review will be conducted on **Thursday, May 14, 2020 from 10:00 AM until 3:00 PM.**

This review will take place at the Board of Elections Executive Office located at 42 Broadway, 7<sup>th</sup> floor in the Candidate Records Unit.

### **3. Random Draw for the Audit of Election Day and Early Voting Poll Site Scanners**

New York State Election Law Section 9-211 requires an audit of poll site scanners used on Election Day and early voting. The selection of scanners for this audit is done by random draw, which is open to the public to observe. The draw of scanners will be held on, **Thursday, June 25, 2020 at 10:00 AM at 42 Broadway 6<sup>th</sup> Floor.**

### **4. Audit of the Election Day and Early Voting Poll Site Scanners**

This Audit will begin at the Borough Voting Machine Facility (**Listed on Schedule B**) on **Thursday, June 25, 2020 at 1:00 PM** and continue until completed including Saturdays and Sundays, if necessary. As a candidate, you or your representative designated in writing may be present and observe the audit of poll site scanners. Please check with the respective Borough Chief Clerk/Deputy Chief Clerk to confirm the date and time for the commencement of this activity.

### **5. Random Draw for the Audit of Central Ballot Scanners**

New York State Election Law Section 9-211 requires an audit of central ballot scanners used for each election. The selection of Election Districts for this audit is done by random draw, which is open to the public to observe. The draw of Election Districts will be held **Monday, July 6, 2020 at 10:00 AM at 42 Broadway 6<sup>th</sup> Floor.**

### **6. Audit of the Central Ballot Scanners**

This Audit will take place in Manhattan at the Borough Voting Machine Facility (See Schedule B). For the Boroughs of Bronx, Queens, Brooklyn and Staten Island, the audit will take place in the Borough Offices (Schedule A) on **Monday, July 6, 2020 at 1:00 PM.** Please check with the respective Borough Chief Clerk/Deputy Chief Clerk to confirm the date and time for the commencement of this activity. As a candidate, you or your representative designated in writing may be present and observe the audit of the central ballot scanners.

## **7. Canvass and or Re-canvass of Votes Cast of**

### **Election Day Paper Ballots**

Pursuant to the provisions of Sections 9-200 and 9-208 of the NYS Election Law, you or your representative designated in writing may be present and observe the re-canvass of votes cast on the Poll Site Voting Systems during Early Voting and on Election Day and the canvass of any and all write-in votes cast on the Poll Site Voting Systems. This re-canvass will commence on **Wednesday, June 24, 2020 no earlier than 10:00 AM** and will continue until such re-canvass of all of the Poll Site Voting Systems has been completed including Saturdays and Sundays, if necessary. Please check with the respective Borough Chief Clerk/Deputy Chief Clerk to confirm the date and time for the commencement of this activity.

The Board of Elections will have teams of bi-partisan staff conducting the canvass/re-canvass. You may appoint one watcher for each bi-partisan team. This canvass/re-canvass will take place at the Borough Voting Machine Facility (**Listed on Schedule B**).

### **Emergency Ballots**

Pursuant to the provisions of Sections 9-200 and 9-208 of the NYS Election Law, you or your representative designated in writing may be present and observe the canvass or re-canvass of any emergency and BMD ballot votes cast that could not be scanned on Election Day or during Early Voting. This canvass and re-canvass will commence on **Wednesday, June 24, 2020 at 10:00 AM** and will continue until completed including Saturdays and Sundays, if necessary. This canvass/re-canvass will take place in Manhattan at the Borough Voting Machine Facility (**See Schedule B**). For the Boroughs of Bronx, Queens, Brooklyn and Staten Island, the re-canvass will take place in the Borough Offices (**Schedule A**). Please check with the respective Borough Chief Clerk/Deputy Chief Clerk to confirm the date and time for the commencement of this activity.

## **Absentee, Military, Special, Federal and Affidavit Ballots**

Pursuant to the provisions of Section 9-200 and Section 9-209 of the NYS Election Law, you or your representative designated in writing may be present and observe the canvass of votes cast on any and all valid Absentee, Military, Special, Federal and Affidavit ballots. This canvass will commence on **Wednesday, July 1, 2020 at 10:00 AM** and will continue until completed, including Saturdays and Sundays, if necessary. The Board of Elections will have teams of bi-partisan staff conducting the canvass/re-canvass. You may appoint one watcher for each bi-partisan team. This canvass will take place in Manhattan at the Borough Voting Machine Facility (**Listed on Schedule B**). For the Boroughs of Bronx, Queens, Brooklyn and Staten Island, the re-canvass will take place in the Borough Offices (**Schedule A**). Please check with the respective Borough Chief Clerk/Deputy Chief Clerk to confirm the date and time for the commencement of this activity.

### **FOR YOUR INFORMATION**

Please be aware that pursuant to Article 14 of the New York State Election Law, candidates and political committees are required to file statements disclosing information about contributions received, expenditures made in connection with an election, and campaign literature or a disclaimer.

If you have any questions or require additional information, please contact the Chief Clerk and Deputy Chief Clerk of the Borough responsible for the Borough Voting Machine Facility.

Thank you for your cooperation and understanding in these matters.

Very truly yours,  
Candidate Records Unit

**Attached (Schedules A & B)**

# SCHEDULE A

## BOROUGH OFFICES

### Manhattan

200 Varick Street - 10<sup>th</sup> Floor  
New York, NY 10014  
212-886-2100

Gregory Lehman, Chief Clerk  
Cynthia Doty, Deputy Chief Clerk

### Bronx

1780 Grand Concourse - 5th Floor  
Concourse Level  
Bronx, NY 10457  
718-299-9017

Brendaliz Candelaria, Deputy Chief Clerk  
Robert Siano, Deputy Chief Clerk

### Brooklyn

345 Adams Street – 4<sup>th</sup> Floor  
Brooklyn, NY 11201  
718-797-8800

Raymond Riley, Chief Clerk  
Daniel Ortiz, Deputy Chief Clerk

### Queens

118-35 Queens Boulevard -11<sup>th</sup> Floor  
Forest Hills, NY 11375  
718-730-6730

Amanda M. Berinato, Chief Clerk  
Bart J. Haggerty, Deputy Chief Clerk

### Staten Island

1 Edgewater Plaza - 4<sup>th</sup> Floor  
Staten Island, NY 10305  
718-876-00749

Don Bosco, Chief Clerk  
Anthony Andriulli, Deputy Chief Clerk

# SCHEDULE B

## BOROUGH VOTING MACHINE FACILITIES

### Manhattan

450 West 33<sup>rd</sup> Street  
New York, NY 10001  
212-465-0503

### Bronx

1780 Grand Concourse  
Bronx, NY 10457  
718-299-9017

### Brooklyn

5112 Second Avenue  
Brooklyn, NY 11232  
718-492-2607

### Queens

66-26 Metropolitan Ave  
Middle Village, NY 11379  
718-821-8409

### Staten Island

1 Edgewater Plaza  
Staten Island, N.Y. 10305  
718-876-0079